



To begin the process, we would like to have the below items:

- Copy of a photo ID
- Copy of Social Security card
- Copy of health insurance cards, primary secondary and prescription (front and back)
- Copy of Durable Power of Attorney for health care and financial documents
- Medical records to include
  - Diagnosis
  - Progress notes
  - Medications
  - Immunizations, COVID 19, Influenza, RSV, Pneumococcal
  - Long-term care order
- Copy of COVID vaccination card
- A CARE Certificate would be needed if coming in directly for long-term care  
(these can be obtained by calling Area Agency on Aging at 913-715-8861)
- Completed Financial Review in addition to 3 months of bank statements, if privately paying or Medicaid pending
- Pre Move-In application

All of the above can be scanned and emailed to Belinda Vierthaler at [BelindaV@ecojc.org](mailto:BelindaV@ecojc.org) or faxed to 913-477-8001.

Please visit the website at [www.ECOJC.org](http://www.ECOJC.org) for more info and view our brochure at [Evergreen Community Brochure](#).

Let us know if you have any additional questions.